



## Education Board

**Date:** THURSDAY, 10 NOVEMBER 2016  
**Time:** 3.00 pm  
**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:** Deputy Catherine McGuinness (Chairman)  
Henry Colthurst (Deputy Chairman)  
Randall Anderson  
Deputy John Bennett  
Sheriff & Alderman Peter Estlin  
The Rt Hon the Lord Mayor, The Lord Mountevans  
Stuart Fraser  
Christopher Hayward  
Ann Holmes  
Virginia Rounding  
Sheriff & Alderman William Russell  
Ian Seaton  
Roy Blackwell (united Westminster Schools)  
Tim Campbell (Bright Ideas Trust)  
Helen Sanson (Tower Hamlets Education Business Partnership)  
Veronica Wadley (Arts Council England)

**Enquiries:** Alistair MacLellan  
[Alistair.MacLellan@cityoflondon.gov.uk](mailto:Alistair.MacLellan@cityoflondon.gov.uk)

**NB: Part of this meeting could be the subject of audio video recording.**

**John Barradell**  
**Town Clerk and Chief Executive**

# AGENDA

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

(Pages 1 - 2)
3. **MINUTES**

To agree the minutes of the meeting held on 15 September 2016.

**For Decision**  
(Pages 3 - 8)

  - a) **Action Sheet** (Pages 9 - 12)

To receive the outstanding actions sheet.
4. **EDUCATION STRATEGY UPDATE REPORT**

Report of the Director of Community and Children's Services.

**For Information**  
(Pages 13 - 20)
5. **EDUCATION TO EMPLOYMENT UPDATE**

Report of the Director of Economic Development.

**For Information**  
(Pages 21 - 26)
6. **UN-VALIDATED PROGRESS DATA FOR CITY SCHOOLS 2016**

Report of the Director of Community and Children's Services.

**For Information**  
(Pages 27 - 30)
7. **CAPITAL PROJECTS STATUS REPORT**

Report of the Director of Community and Children's Services.

**For Information**  
(Pages 31 - 34)
8. **REVENUE BUDGETS 2017/2018**

Report of the Chamberlain and the Director of Community and Children's Services.

**For Decision**  
(Pages 35 - 38)

9. **CITY OF LONDON ACADEMIES TRUST LOCAL GOVERNING BODY GOVERNANCE STRUCTURES, AND APPOINTING GOVERNORS**  
Report of the Director of Community and Children's Services. **TO FOLLOW**  
**For Information**
10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
12. **EXCLUSION OF THE PUBLIC**  
**MOTION** - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act  
**For Decision**
13. **NON-PUBLIC MINUTES**  
To agree the non-public minutes of the meeting held on 15 September 2016.  
**For Decision**  
(Pages 39 - 40)
14. **GRANT FUNDING FOR CHRIST'S HOSPITAL AND KING EDWARD'S SCHOOL WITLEY**  
Report of the Town Clerk.  
**For Decision**  
(Pages 41 - 70)
15. **ACTION TAKEN SINCE THE LAST MEETING**  
Report of the Town Clerk.  
**For Information**  
(Pages 71 - 72)
16. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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## Education Board Standing Declarations – 2016/17

### Deputy Catherine McGuinness

City of London Academies Trust  
Board of Governors of The City Academy, Hackney  
Castle Baynard Educational Foundation & Alderman Samuel Wilson Fund  
United Westminster Schools Foundation  
Board of School Governors and Council of Almoners, Christ's Hospital  
Barbican Centre Board  
Guildhall School Development Fund  
The Worshipful Company of Educators

### Henry Colthurst

Board of Governors, Mossbourne Parkside Academy  
Board of Mossbourne Federation  
Member of Court of the Worshipful Company of Grocers

### Randall Anderson

Board of Governors of the City of London School for Girls  
Committee of Aldermanic Almoners, Common Council Governors and Donation  
Governors of Christ's Hospital  
Member – Varndean Corporation (Governor; Sixth Form College)

### Deputy John Bennett

Barbican Centre Board  
Board of Governors of the City of London Freeman's School  
Board of Governors of the Guildhall School of Music and Drama

### Alderman Peter Estlin

Bridewell Royal Hospital - King Edward's School, Witley  
Trustees of the Emanuel Hospital Trust  
Barclays LifeSkills, Senior Advisor  
Guildhall Advisory Board (Business & Law Faculty of City University)  
The Worshipful Company of International Bankers  
The Worshipful Company of Educators

### Alderman The Lord Mountevans

Council of Almoners, Christ's Hospital  
Trustee, St Paul's Chorister Trust

### Stuart Fraser

Board of Governors of the City of London Freeman's School  
Board of Governors of the City of London School for Girls  
Board of Governors of the City of London School  
Barbican Centre Board

Christopher Hayward

City of London Academies Trust  
Bridewell Royal Hospital  
City of London School for Girls  
Member of the Court of The Worshipful Company of Pattenmakers

Ann Holmes

City of London School for Girls

Virginia Rounding

None

Alderman William Russell

Board of Governors of the City of London School for Girls  
Board of Governors of the Guildhall School of Music and Drama  
Board of Governors of Knightsbridge Schools International  
Board of Governors Knightsbridge School  
Court of the Worshipful Company of Haberdashers  
Trustee of Place2Be  
Trustees of the Emanuel Hospital Charitable Trust

Ian Seaton

Board of Governors City of London Freeman's School  
Board of Governors City of London School  
Board of Governors City of London School for Girls  
Board of Governors Bridewell Royal Hospital  
Donation Governor Christ's Hospital

Roy Blackwell

City of London Academies Trust  
United Westminster Schools

Tim Campbell

Bright Ideas Trust  
Board of Governors, St. Bonaventure's School

Helen Sanson

Tower Hamlets Education Business Partnership

Veronica Wadley

Yehudi Menuhin School  
Arts Council England  
Mayor's Music Fund

## EDUCATION BOARD

Thursday, 15 September 2016

Minutes of the meeting of the Education Board held at Committee Room - 2nd Floor  
West Wing, Guildhall on Thursday, 15 September 2016 at 3.00 pm

### Present

#### Members:

Deputy Catherine McGuinness (Chairman)	Alderman William Russell
Henry Colthurst (Deputy Chairman)	Ian Seaton
Deputy John Bennett	Roy Blackwell
Randall Anderson	Tim Campbell
Alderman Peter Estlin	Helen Sanson
Virginia Rounding	Veronica Wadley

#### Officers:

Alistair MacLellan	-	Town Clerk's Department
Stephanie Basten	-	Town Clerk's Department
Alison Elam	-	Chamberlain's Department
Emily Rimington	-	Comptroller and City Solicitor's Department
Ade Adetosoye	-	Director of Community & Children's Services
Mark Emmerson	-	Education Strategy Director
Gerald Mehrtens	-	Director of Academy Development
Tizzy Keller	-	Community & Children's Services
Sean Gregory	-	Barbican Centre

#### 1. APOLOGIES

Apologies for absence were received from The Rt Hon the Lord Mayor, The Lord Mountevans, Ann Holmes, Stuart Fraser and Chris Hayward.

#### 2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Henry Colthurst noted that, as a result of his Chairmanship of Mossbourne Federation, he had agreed to step down as Company Member and Trustee of the City of London Academies Trust. The Town Clerk noted that arrangements to replace Mr Colthurst would be made in due course.

#### 3. MINUTES AND ACTIONS

The minutes of the meeting held on 21 July 2016 were approved.

#### Matters Arising

##### Sponsor Governor – City Academy Hackney

Members approved Anne Fairweather's appointment as sponsor governor of the City Academy Hackney.

### **City Academy Hackney – Standby Loan Proposal**

The Town Clerk confirmed that the standby loan proposal had been approved by the Policy and Resources Committee at its meeting on 8 September, and a letter to that effect had been issued.

#### **4. LEARNING & ENGAGEMENT FORUM - ESTABLISHING A CULTURAL EDUCATION PARTNERSHIP**

Members considered a report of the Chair of the Learning & Engagement Forum concerning the establishment of a Cultural Education Partnership (CEP) and the following comments were made.

- The CEP should engage with Livery Companies who delivered education outside of London.
- Analysis should be conducted on which areas of London the CEP should focus on.
- Officers should advise how the Education Board would interact with the emerging Cultural Hub and where accountability for decisions should lie .

**RESOLVED**, that

- £25,000 be approved as Year 1 funding for the establishment of a Cultural Education Partnership.
- The requirement for £37,780 Year 2 funding be noted and subject to further approval.

#### **5. LEARNING & ENGAGEMENT FORUM - RESEARCH OF TRENDS IN TAKE UP OF ARTS GCSE**

Members considered a report of the Chair of the Learning & Engagement Forum concerning a research proposal on trends in the take-up of Arts GCSE subjects. The following comments were made.

- The Chairman noted that there was a debate in the education sector of to what extent arts subjects had been in decline – a debate which to date lacked evidence.
- The Deputy Chairman noted that the research, if approved, should focus on facts and and ask open ended questions in order to avoid inherent bias, particularly given the research was being co-commissioned with the Arts Council England.
- A Member supported the proposal but warned against focusing on the Ebacc. He suggested that there would be a difference between state and independent schools.

**RESOLVED**, that

- The City of London Corporation co-commission, with the Arts Council England, research into the take-up of Arts GCSEs.



6. **CITY OF LONDON SCHOOL VISITS FUND AND GREAT FIRE WEBSITE UPDATE**

Members considered update reports of the School Visits Fund and the Great Fire Website. Members noted that the work being undertaken in both areas was very positive, and noted that the School Visits Fund in particular should be advertised as widely as possible through avenues such as the London Government Dinner, London Councils, and the GLA Culture Committee.

7. **PROPOSED MODEL GOVERNANCE STRUCTURE FOR LOCAL GOVERNING BODIES OF CITY OF LONDON ACADEMIES TRUST**

Members considered a report of the Director of Community and Children's Services on a proposed model governance structure for local governing bodies (LGBs) of the City of London Academies Trust (COLAT). The Education Strategy Director noted that the proposal related to new and forthcoming City academies, and that LGB arrangements for existing City academies would remain the same. Furthermore, he noted that contrary to language used in the report, the City was not 'obliged' to make appointments but that it would be 'expected' to. The following comments were made:

- Members noted that they had previously considered this issue at their May 2016 meeting.
- If the principle of only one sponsor governor per LGB was adopted, it would be important for the City to be confident that its interests as academy sponsor were safeguarded as far as possible on each LGB. This could be ensured in part by an annual City governor conference.
- The principle of 1 staff governor and 1 non-staff governor on each LGB should be adopted.
- Governors should be appointed for terms that mirrored the school year.
- A report on the development of COLAT governance to date should come back to the Board, along with COLAT's scheme of delegation and accountability framework.
- Members noted that decisions on LGB governance were ultimately for COLAT, in consultation with the City as sponsor. The City also approved LGB chairs under the COLAT-City sponsorship agreement.

**RESOLVED**, that

- The proposed model governance structure be adopted for the City of London Academy Shoreditch Park, and that arrangements be made for the appointment of a City of London sponsor governor onto that LGB;
- Members take a final view on COLAT LGB governance subject to the forthcoming report on the development of COLAT governance.

8. **SCHOOL PARTNERSHIP EVENTS AND GOVERNOR TRAINING DATES 2016/17**  
Members received a report of the Director of Community and Children's Services on school partnership events and governor training dates. A Member suggested that Livery Masters be invited to attend the City Schools Concert at Milton Court on 30 January 2017.
9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**  
There were no questions.
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**  
***IPPR Report – Education Education Mental Health***  
In response to an observation from a Member, the Town Clerk agreed to circulate a copy of the recent IPPR report on mental health to the Board outside of the meeting. The Education Strategy Director agreed that this was an important issue that had been discussed at the Headteachers' Forum. It was agreed that a report would be made to the board on the mental health support provided in the family of schools.
11. **EXCLUSION OF THE PUBLIC**  
**RESOLVED** – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.
12. **NON-PUBLIC MINUTES**  
The non-public minutes of the meeting held on 21 July 2016 were approved.
13. **UN-VALIDATED EXAMINATION RESULTS 2016**  
Members received a report of the Director of Community and Children's Services on unvalidated examination results 2016.
14. **GALLEYWALL PRIMARY, CITY OF LONDON ACADEMY**  
Members considered a report of the City Surveyor and the Director of Community and Children's Services on Galleywall Primary, City of London Academy.
15. **S10 CONSULTATIONS FOR COLA HIGHGATE HILL AND COLA SHOREDITCH PARK**  
Members received a report of the Chief Executive Officer, City of London Academies Trust regarding s10 consultations for City of London Academy Highgate Hill and City of London Academy Shoreditch Park.
16. **ACADEMIES DEVELOPMENT PROGRAMME UPDATE**  
Members received an update report of the Director of Academy Development on the City of London Academies Development Programme.

**17. PROPOSED REVIEW OF THE MEMORANDA OF UNDERSTANDING FOR THE CITY'S CO-SPONSORED ACADEMIES**

Members considered a report from the Director of Community and Children's Services on a proposed review of the memoranda of understanding concerning the City of London's co-sponsored academies.

**18. NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

**19. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Members discussed uniform policy and the provision of key messages to Board members.

**The meeting ended at 4.55 pm**

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Chairman

**Contact Officer: Alistair MacLellan  
Alistair.MacLellan@cityoflondon.gov.uk**

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**Education Board – Outstanding Actions**  
**10 November 2016**

Date	Action	Officer responsible	Progress Update
15 September 2016	Standing Declarations to be included in Education Board Agenda Packs.	Town Clerk	Completed
15 September 2016	Copies of Education Strategy to be provided at each Board meeting.	Town Clerk	Completed
15 September 2016	Interrelationship between cultural strand of education strategy and content for Cultural Hub to be clarified.	Town Clerk	Report to January 2017 meeting
15 September 2016	Cultural Education Partnership paper to be submitted to Cultural Hub Working Party	Town Clerk	Completed – paper due to go to next meeting of Cultural Hub Working Party in February 2017
15 September 2016	School Visits Fund to be publicised further e.g. London Government Dinner, London Councils, GLA Culture Committee.	Town Clerk	Completed
15 September 2016	Annual Conference for City Governors to be convened.	Town Clerk	Outstanding

Date	Action	Officer responsible	Progress Update
15 September 2016	Report to be provided development of COLAT governance to date should come back to the Board, along with COLAT's scheme of delegation and accountability framework.	Education Strategy Director	Report on November agenda included update on City Corporation's role as sponsor. It is proposed subject to Members' feedback that a further report come to the Board at its May 2017 meeting once COLAT has conducted its one-year evaluation.
15 September 2016	Livery Masters to be invited to 30 January 2017 City Schools Concert at Milton Court.	Town Clerk	Completed – Invitation extended to Livery Masters of Companies with interest in education
15 September 2016	IPPR report <i>Education Education Mental Health</i> to be circulated to the Board	Town Clerk	Completed – 15 September 2016
15 September 2016	Report to be provided on mental health support in family of schools	Town Clerk	Report to January 2017 meeting
15 September 2016	Report on results and employability to a future meeting	Head of Employability	Report to January 2017 meeting
15 September 2016	Letter of Congratulations to be issued to the City Schools	Town Clerk	Completed

Date	Action	Officer responsible	Progress Update
15 September 2016	Delegated Authority to appoint sponsor governor to the Shoreditch Park Local Governing Body	Town Clerk	Outstanding
15 September 2016	Short key messages briefing to be prepared for Board Members	Town Clerk	Due to be issued in November Information Email to the Board
21 July 2016	Director of Academy Development to develop an organogram outlining project reporting for existing and new academies.	Director of Academy Development	Completed – on November agenda
21 July 2016	Report to be submitted to Education Board outlining work undertaken by Learning & Engagement Forum and links with Cultural Hub.	Director of Community and Children's Services	Report to January 2017 meeting.
21 July 2016	STEM report to be circulated to school governing bodies; STEM highlighted with forthcoming Lord Mayors; report on STEM engagement in City Schools to be submitted to Education Board in July 2017.	Director of Community and Children's Services	Report to July 2017 meeting.
21 July 2016	Education Charity Sub Committee to review eligibility criteria and make recommendations on any amendments in advance of 2017/18 funding cycle.	Town Clerk	Education Charity Sub Committee will meet on 12 December 2016

Date	Action	Officer responsible	Progress Update
21 July 2016	Report to be submitted to Education Board on future funding proposals for Christ's Hospital and King Edward's School Witley.	Town Clerk	Completed – on November agenda
3 March 2016	Themed discussion breakfasts to be convened for the Education Board.	Town Clerk	Outstanding



<b>Committee:</b> Education Board	<b>Dated:</b> 10 November 2016
<b>Subject:</b> Education Strategy Update Report	<b>Public</b>
<b>Report of:</b> Director of Community and Children’s Services	<b>For Information</b>
<b>Author:</b> Mark Emmerson, Education Strategy Director	

## Summary

This report provides Members of the Education Board with a summary of key developments in the delivery of the City of London Corporation Education Strategy 2016-2019. Each of the 3 strategic objectives of the Education Strategy is addressed.

## Recommendation(s)

Members are asked to note the report.

## Main Report

### Background

1. The City of London Corporation Education Strategy 2016 – 2019 established 3 strategic objectives. Each objective is underpinned by a series of prioritised actions which are monitored and reported on 3 times a year. This report reflects the position at the end of the first monitoring period.
2. The implementation of the Education Strategy is overseen by the Education Board. This report provides Members of the Education Board with a summary of key developments in the delivery of the Education Strategy.

### Monitoring - Objectives and Prioritised Actions

3. The full monitoring document is attached as Appendix A. A summary of progress towards meeting the 3 key objectives and prioritised performance targets is shown in the tables below.
4. Objective 1

We will ensure that the City Corporation’s outstanding cultural and historical resources enrich the creative experience of London’s learners.

Maximise access to the City’s cultural venues by London’s pupils through a school visits fund.	Green
Provide further opportunities for the City Corporation’s cultural venues to work together to offer innovative learning programmes and resources	Amber
Establish a City of London Cultural Education Partnership.	Green
Promote the national STEM (science, technology, engineering and maths) education agenda through working in partnership across our venues.	Green

5. Commentary:

The school visits fund is on track to have benefited up to 5000 pupils in the first year of operation with 49% of students on pupil premium. The great fire of London website had 57,000 visitors in the first month and 4000 people were at the celebrating the City family event. 41% were first time visitors. Open spaces are working with BAM Nuttall on dam building project. 4200 students+ have visited geography and science open spaces education sessions since April.

6. Key next steps:

- a) Consideration of effective methods of communicating opportunities to headteachers and the wider community are being considered.
- b) Exploration of partnerships with the arts council through 'A New Direction'.

7. Objective 2

We will ensure that all existing education providers are deemed 'outstanding' within 3 years and there is continued development of excellent further, adult and higher education opportunities. Any new school, academy or other providers are expected to be judged 'outstanding' within 3 years of joining the City Corporation's education portfolio.

Implement an agreed governance and accountability framework.	Amber
Implement systems and structures that enable the City schools to become 'world class'.	Green
Organise school clustering arrangements by geographical location.	Green
Work with the Guildhall School of Music and Drama and other higher education providers to secure excellent provision and pathways for students at the City schools.	Amber

8. Commentary:

There is an agreed and operational accountability framework in place that includes high level scrutiny meetings for all academies. These are scheduled for November and will form a report to the next Education Board in December. A governance framework and supporting system of recruitment induction and training is being developed. There is a central programme of training as well as online governor training available for 'Modern Governor'.

Key governance and executive posts are being recruited to and filled. The Heads forum is active and now meets twice a term at their request. A City schools staff conference on creativity in education is being planned for 20 January 2017. Clusters are developing relationships and in Southwark are jointly appointing staff. Independent schools are playing an active role in leading initiatives and supporting the wider group of schools.

9. Key next steps:

1. CoLAT executive team to be recruited and established
2. Development of sustainable partnerships with Guildhall and Barbican
3. Approaches to and engagement with key HE and FE Partners

4. Developing a strategic response to the growing need for mental health support in schools

10. Objective 3

We will ensure that young Londoners in the City’s schools and beyond have access to the information, advice and experiences that will help them into fulfilling careers.

Work-related learning and work interactions.	Amber
Access to quality and reliable careers advice.	Amber
Using destination data to improve outcomes for young people.	Green

11. Commentary:

Baseline data has been collected from most schools, with a wide range of work related activities occurring across all schools in every phase of education. Many of the activities are outside school hours and are ‘soft’ activities such as personal pastoral support from teachers in drawing up CVs, application processes and interview advice. Only one school has a dedicated governor for careers and work related education. All school leavers from City schools have a recognised career or further education path on leaving school. There are no identified students as Not in Education Employment or Training (NEET) and very few go on to apprenticeships or vocational training.

12. Key next steps:

1. Each school and academy to have a governor responsible for careers and work related education
2. Discussion of outcomes and ways forward at the next Heads forum on 1<sup>st</sup> December.
3. Approaches to improving the apprenticeship offer and the communication of these opportunities to students.

**Other related activities**

13. Eight governors attended training that was held on 13 October 2016 covering new legal and statutory responsibilities, the Education Strategy, Governors Responsibilities and OFSTED/ISI updates.

14. There are a number of City schools partnership events and activities occurring over the coming months:

- Prefects Dinner- the Chairman of Policy and Resources Committee and the Chairman of the Education Board will be hosting a dinner for prefects from the City family of schools on 29 November 2016.
- Basketball Tournament- the City of London Academy Southwark will be hosting an inaugural City Schools Basketball Tournament on 7 December 2016.

- Music Concert- A City Schools concert will be taking place on Monday 30 January 2017 at Milton Court. Tickets will be issued shortly.
- Young Leaders project- the VCM foundation has been running a Young Leaders project for 25 students from the City of London School for Girls (CLSG), The City of London Academy Hackney and the City of London academy Islington. Students on this programme will meet at CLSG six times over the year to work with a workshop leader from VCM to train them to help lead a workshop on singing with two CoL Primary schools. This programmes aims to develop leadership and teamwork skills in the pupils which can be used to help develop music in their schools.

### **Recommended Next Steps**

15. The Education Board are asked to note the report and endorse the next step actions against each key objective, namely:

#### **Objective 1**

- a. Consideration of effective methods of communicating opportunities to headteachers and the wider community are being considered.
- b. Exploration of partnerships with the arts council through 'A New Direction'

#### **Objective 2**

- a. CoLAT executive team to be recruited and established
- b. Development of sustainable partnerships with Guildhall and Barbican
- c. Approaches to and engagement with key HE and FE Partners
- d. Developing a strategic response to the growing need for mental health support in schools

#### **Objective 3**

- a. Each school and academy to have a governor responsible for careers and work related education
- b. Discussion of outcomes and agreeing ways forward at the next Heads forum on 1st December.
- c. Approaches to improving the apprenticeship offer and the communication of these opportunities to students.

### **Appendix A- Education Strategy Monitoring Table**

#### **Mark Emmerson**

Education Strategy Director

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CITY OF LONDON CORPORATION EDUCATION STRATEGY 2016–2019  
Progress, Risk and issue monitoring log

Strat. Obj.	Prioritised Action	Success Criteria	Progress (April - November)	Risks/Issues	Mitigation	Due date(s)	RAG
1	a) Maximise access to the City Corporation's cultural venues by London's pupils through a school visits fund.	i. At least 100 schools per year use the fund. ii. 100% of schools using the school visits fund have not visited their chosen venue in the last 3yrs. iii. 75% of teachers say they are likely to take a group to the venue again.	i) The fund is on track and it's estimated that by its first anniversary 100 schools across London and over 5,000 pupils will have benefitted. ii) All schools have met the criteria and on average 49% of pupils are in receipt of Pupil Premium (against a target of 30%).	None	n/a	n/a	G
1	b) Provide further opportunities for the City Corporation's cultural venues to work together to offer innovative learning programmes and resources that benefit learners across London and beyond.	i. Hard Education programme has a positive impact on 90% of teachers and pupils. ii. The Great Fire website is 'go to' website for the subject receiving at least 2million page views in the first year. iii. The profile of our work is raised through the headteachers' event, resulting in increased participation at City cultural venues. iv. 25% of people at the Celebrating the City Festival and Shakespeare Weekender are first-time visitors to the venues. v. CoLC's investment in learning initiatives enables equal 'match funding' to be secured from other sources.	i) We are seeking funding for the Hard Education programme - it has not started yet. ii) The Great Fire website went live on 2 Sept as planned and received over 57,000 visits in it's first month. iii) The Headteachers' event did not take place as the Learning and Engagement Forum adopted a different strategy. iv) Over 4,000 people took part in the Celebrating the City family festival at the Museum of London - 41% were first-time visitors.	We have not yet been able to raise the necessary funds to implement the Hard Education programme	Venues are working together to identify further funding opportunities	Ongoing	A
1	c) Establish a City of London Cultural Education Partnership.	i. A City of London Cultural Education Partnership, including the City schools, is established by 2018. ii. This Partnership is seen as a key strand of the Cultural Hub. iii. The Cultural Education Partnership achieves national recognition as a model partnership, providing access to high-quality cultural experiences for learners through a single destination. iv. The Partnership results in CoLC's education work benefitting a greater number and diversity of learners across London.	The Learning & Engagement Forum is working with A New Direction, Arts Council England's bridge organisation for London, to establish the partnership. The Forum is also mapping current provision as a baseline.	Long-term funding (ie beyond 2017-18) for the partnership is required	The Forum is also mapping current provision as the baseline for a funding bid to the City in the new year.	Ongoing	G
1	Promote the national STEM education agenda through working in partnership across our venues.	i. 90% of teachers attending a British Science Week activity at our venues report learning something new about STEM subjects in a cultural setting. ii. The profile of our work on STEM learning is raised through the headteachers' conference, resulting in greater participation in STEM education at our venues.	Working in partnership with contractors BAM Nuttall, we engaged 180 students in learning to build dams for British Science Week as part of the Hampstead Heath Ponds Education Project. All students and teachers reported that learning objectives were achieved. In addition, over 4200 students have attended science and geography based education sessions at our Open Spaces since April.	The Head teachers conference did not go ahead reducing our ability to promote STEM learning	Other opportunities for promotion including the School Visits Fund and teacher networks have resulted in good participation	Ongoing	G
2	Implement an agreed governance and accountability framework.	i. A MAT is established assuming the scrutiny and accountability role for CoLC's sole-sponsored academies. ii. The executive functions of the MAT are identified, and posts recruited to, enabling the MAT to fulfil its statutory and legal responsibilities. iii. All providers support CoLC's quality assurance and accountability framework. iv. All providers are 'outstanding' within three years.	i. MAT has been established ii. The scheme of delegation, governance and structure of the MAT has been established and approved by the Education Board. The CEO, CFO, Director of Academy Development and Education Policy Manager have been recruited. iii. The quality assurance and accountability framework has been approved by the Education Board and is supported by the Headteachers and Chairmen of Governors of the schools iv. Independent Schools - CoLS, CoLSG, Freemans School - Outstanding, SJC - Outstanding, TCAH - Outstanding, CoLAI - Good with Outstanding Leadership, CoLA Southwark - Good, Redriff Primary - Outstanding,	It is important to develop the capacity of CoLAT to enable the individual schools and LGB to recognise the added value it provides.	Examination and progress figures would suggest that CoLAI now outstanding. CoLA Southwark was inspected in Summer 2016 and despite vastly improved performance was judged Good. Plans to address areas of development are in place to move to Outstanding by the next inspection.	On going	A
2	a) Implement systems and structures that enable the City schools to become world class in education.	i. The Heads' Forum becomes a central vehicle for driving the sharing of practice, the consideration of new ideas, and the establishment of common approaches. ii. Leadership and support for the Forum is secured. iii. National and international educational best practice is regularly considered. iv. The Forum fulfils the reporting, consultative and proposal-forming functions on behalf of the Education Board.	i. The Head's forum meet bi-termly, agenda items include: -discussion of curriculum models, teacher sharing, staff recruitment and retention, CoL managed moves protocol, CoL ii. A proposal for an Education Strategy and Training Director post has been developed and is to be proposed as a secure post to be advertised in the new year iii. A CoLAT staff conference on the theme of creative education is being planned for early 2017. iv. The forum is developing policy and supporting the development of social mobility initiatives	The Heads forum is becoming a key body for policy development and collaborative projects. The schools have a hared vision and are developing innovative approaches building on the excellent practice evident in every school.	It is important that the conference planned for January is a success to develop significant momentum around a key strand of the shared vision.	On going	G
2	c) Organise school clustering arrangements by geographical location.	i. Establish 3 clusters in London around the existing academies. ii. The clusters are cross-phase and involve at least one City independent schools as a partner. iii. Ongoing improvement projects are established in each cluster.	i. There are 3 clusters developing relationships. Currently the North - Islington, South - Southwark and East - Hackney ii Independent schools working across Trust schools at present but may offer local support in the future iii. Improvement projects around the development of maths teaching have been identified as an area to work on.	Clusters developing and will be more effective as the Trust and therefore the family of schools grows		On going	G

2	d) Work with the Guildhall School of Music & Drama and other higher education providers to secure excellent provision and pathways for students at the City schools.	i. FE and HE partners attend one Heads' Forum. ii. Partnerships with the Guildhall School and other institutions are established, with lead schools identified. iii. Projects are implemented with positive outcomes.	i. Not actioned as yet ii. GSMD are partnering with the CoL schools to run workshops and help them compose an original piece of music for the schools concert and will be providing the Compere for the event. Also exploration of a Music Academy link with TCAH. iii. TBC	Establishing FE and HE partners that can add value to the forum. Discussions around into university project and the IOE running projects for staff and students.		On going	A
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3	a) Work-related learning and work interactions.	<p>i. Agree a programme of relevant work interactions for pupils, and opportunities to develop the 'soft skills', as part of annual careers workplan, ensuring that pupils complete 100 hours of experience of the world of work by 16, in line with the London Ambitions proposals.</p> <p>ii. Consider comparative, transparent reporting on the impact of career workplans on pupils.</p> <p>iii. Encourage the City schools to work together and share links and expertise to benefit all pupils.</p> <p>iv. Maintain an overview of CoLC's work-related activities offered to schools and young people as part of the broader London offer, ensuring City academies also benefit.</p>	<p>i. The baseline data has been collected from the schools, this will be used to determine progress each year has been analysed and will be used to determine what the CoLC can do to support work related learning and soft skills development.</p> <p>ii. Put on agenda for next Heads Forum on 1 December</p> <p>iii. Opportunities for City schools to work together and share expertise is a regular agenda item at the Heads forum, Chairmen of Governors forum and Director's of sixth form meeting. Examples of joint working and shared expertise include the Careers fair at Guildhall in April 2016 and academy pupils attending independent schools for university interview preparation.</p> <p>iv. 15 Academy students undertook work experience across the City Corporation. 33 CoLC employee volunteers have been involved in work-related activities for City academies.</p> <p>The City of London's Lord Mayor's Dragon Awards recognise businesses working to raise aspirations, promote continuous learning and improve educational attainment amongst adults and young people. City Action has facilitated curriculum development sessions, employability workshops and hosted two work experience students, engaging 28 employee volunteers in total.</p> <p>The Policy Chairman and Alderman Bowman co-Chaired a Study Panel into youth employability and the resulting guide has been distributed at a variety of events held by City of London and partnering organisations</p>	No Data from The City Academy Islington. Many activities are off timetable (particularly for the independent schools) therefore not captured in the hours.	Allow 3 weeks to respond to data request	i. 7th October iv. Ongoing	A
3	b) Access to quality and reliable careers advice.	<p>i. Work with the City academies to ensure each has a published careers policy and careers curriculum and regularly scrutinise implementation and impact.</p> <p>ii. Ensure each City academy has a governor on the governing body with responsibility to oversee this scrutiny.</p> <p>iii. Ensure CoLC is participating actively in, and promoting, the London Ambitions Career Offer.</p> <p>iv. Ensure students at City academies have access to up-to-date labour market information.</p>	<p>i. CoLS - clear careers policy and success measures on website, COLG and CoLB - clear outline of activity and contacts, CoLF - Key activities listed, CoL and COLH - no careers policy apparent. Majority of text referred to university routes as opposed to alternative schemes such as 'school leaver' City jobs or apprenticeships.</p> <p>ii. Only CoLG has a Governor responsible for Careers</p> <p>iii. Conference on the experience of work held 10th October, the conference promoted London Ambitions and the need for quality experiences of work.</p> <p>iv. Schools were asked what information they required - responses were; careers fairs, mentoring, business engagement. As labour market information did not come up, a discussion regarding access to Labour Market Information is suggested for the next Heads Forum on 1 December 2017.</p>	No data from Governors from The City Academy Islington.	Allow 3 weeks to respond to data request	ongoing	A
3	c) Using destination data to improve outcomes for young people.	<p>i. Work with the City academies to understand where pupils go after leaving school, particularly the sustained rather than immediate destination, and consider annual data from City academies and other schools, working to address any issues identified.</p> <p>ii. Consider the different destinations of young people from the City academies to identify areas where additional support or opportunities may be required.</p>	<p>i. Data received from all secondary academies except City of London Academy Islington. 0% of Key Stage 4 students are Not in Education, Employment and Training. Very few students have moved on to apprenticeships and employment, the vast majority of students go straight to 6th form or further education. In England 91% of pupils were in sustained education after key Stage 4 in 2014/15, up by 5 percentage points since 2010/11. This reduces to 88% after Key Stage 5.</p> <p>ii. Put on agenda for next Heads Forum on 1 December, including collation of Key Stage 5 destination data</p>	No data from The City Academy Islington. No data on Key Stage 5	Allow 3 weeks to respond to data request and amend data collection method	i. 7th October ii.	G

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<b>Committee(s)</b> Education Board	<b>Dated:</b> 10 November 2016
<b>Subject:</b> Education to Employment Update	<b>Public</b>
<b>Report of:</b> Director of Economic Development	<b>For Information</b>
<b>Report author:</b> Sophie Hulm, Head of Emoloyability	

## Summary

1. Through the Education Strategy, the City Corporation has committed to ensuring that young Londoners in the City's schools and beyond have access to the information, advice and experiences that will help them into fulfilling careers.
2. For the first time, City schools have been asked to report on careers and work-related learning. This report provides an update on the work undertaken by the City's Schools and outlines next steps:
  - Measure the impact of careers provision using long term destination data
  - Ensure that activity is linked to up-to-date labour market information including apprenticeship opportunities
  - Maximise access to City of London grant funding for work-related learning
  - Assign work-related learning to specific Governors
  - Publish and review careers polices and curricula.

## Recommendation

- Members are asked to note the report.

## Main Report

### Background

1. The youth unemployment rate in London now stands at 18.9%, the second highest in the country. At the same time, educational attainment for state-funded schools is above the national average; 59.7% and 56.8% A\*-C GCSEs including Maths and English in London and England respectively. Although there are many contributing factors, this indicates a lack of access to information, advice and support that would enable young Londoners to access appropriate employment opportunities.
2. London's businesses are struggling to recruit workers with the skills they need. In 2015, 21% of vacancies were reportedly due to skills shortages. Access to a diverse, skilled workforce is essential for London to function as a leading global city.

## Current Position

3. Through the Education Strategy, the City Corporation has committed to ensuring that young Londoners in the City's schools and beyond have access to the relevant information, advice and experiences that will help them into fulfilling careers.
4. Within the strategy, there are three prioritised actions:
  - Work related learning and work interactions
  - Access to quality and reliable careers advice
  - Using destination data to improve outcomes for young people
5. Annex 1 summarises the work undertaken by the City's Schools within each of these 3 themes. It provides data to support the work in each of these areas, identifies gaps and highlights opportunities to address these gaps.

## Conclusion

6. For the first time, City schools have been asked to report on careers and work-related learning. All City schools aside from City of London Academy Islington and Sir John Cass provided students over 100hrs on average of work related learning before the age of 16. Galleywall did not submit data.
7. Having assessed current activity the next stage is; working with City Academies to measure the impact of careers provision through long-term destination data, ensure activity is linked to up-to date labour market information including apprenticeship opportunities, maximise access to City of London grant funding for work-related learning, assign work-related learning to specific Governors, and publish and review careers policies and curricula.

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## **Current Activity**

### Work Related Learning and work interactions

Research shows us that when young people have four or more interactions with employers they are five times more likely to be in education, employment or training. As a result, the 'London Ambitions' guidance developed by the London Enterprise Panel, London Councils and the Mayor of London recommends 100 hours of experience of the world of work by the age of 16.

For the first time, City schools were asked to report how many hours of work-related learning (on average) each pupil receives. With only a reception class, Galleywall did not submit data this year. All schools apart from City of London Academy Islington and Sir John Cass attained over 100hrs of work related learning.

The City of London's Employee Volunteering programme has actively supported City academies for over 3 years. Since April 2016, 24 employees have delivered careers talks, provided French tutoring and attended the careers convention at Guildhall to highlight a range of potential careers; volunteers came from City of London Police, Barbican, City Business Library, Chamberlain's, City Surveyors and the Built Environment. In addition, 15 academy students gained work experience at the City Corporation.

Your Education Strategy recommends that the City Corporation maintains an overview of the breadth of work-related activities offered to schools as part of the broader London offer. Since April 2016, 72 school leavers in the City and its neighbouring boroughs accessed paid work placements through the City Business Traineeship scheme, 787 local school children participated in visits to City employers through the City Careers Open House programme and 35 16-24 year olds accessed the City of London apprenticeship scheme.

### Access to quality and reliable careers advice

London's employers report that 31% of 17-18 year olds are poorly prepared for work e.g. lacking an understanding of the workplace, and technical and soft skills such as communication and team working. Further still, young people appear to be seeking skills and qualifications in areas with little projected demand in the economy. The provision of quality and up to date careers advice is therefore critical.

A review of the City's academies' websites found that only the City of London Academy Southwark featured a careers policy and curriculum, and none of the academies have nominated a Governor who is responsible for careers. This does not mean the quality of careers provision at the academies is poor, it simply means that it is difficult to assess. It is recommended that these issues be raised at future Heads and Governor forums.

In April 2017, the Government will introduce the Apprenticeship Levy. All employers with an annual pay bill of over £3million will contribute 0.5% towards the levy (minus

a £15k allowance) which they can recoup for apprenticeship training and assessment within their company. Given this increase in funding, there is likely to be an increasing array of school leaver programmes available for students.

### Using destination data to improve outcomes for young people

City Academies report that after Key Stage 4, all of their students have moved into Education Training and / or Employment. The majority have gone on to 6<sup>th</sup> form and further education, with only 2% and 1% of City Academy Southwark's students moving on to an Apprenticeship or Employment respectively.

## **Next Steps**

### Work Related Learning and work interactions

The next step is to work with City Academies to ensure that work interactions are relevant to the changing nature of London's labour market and to measure and report the impact of work interactions. In some cases the careers highlighted to students were those that provided few career opportunities e.g. acting, therefore increasing exposure to growing sectors such as compliance and cyber security is recommended. In doing so, opportunities for City schools to work together and share links could be explored.

To support this work, all City schools were asked whether they would like to offer additional work related learning. The responses were as follows:

- City of London Academy Southwark requested a careers fair, mentoring and business engagement. From Quarter 3, Officers are planning a year-long pilot mentoring project for 10-12 students. Subject to impact, Officers may encourage the Academy to request grant funding to scale up this programme. A careers fair with introductions to businesses is planned for Spring 2017.
- Sir John Cass requested a wide range of professionals to speak with pupils about their careers. This can be facilitated via the City Corporation's volunteer brokerage City Action and its Employee Volunteering programme.

### Access to quality and reliable careers advice

Programmes developed as a result of the new Apprenticeship Levy may suit students who are currently unable or unwilling to access university due to academic, financial, or personal reasons. Therefore, it is recommended that academies develop a plan for raising awareness of these opportunities. Given Alderman Parmley sits on the Government's Apprenticeship Delivery Board, there is an opportunity for City Academies to raise profile of this vocational route during his Mayoralty.

The City of London currently provides a grant to SGOSS to enable the charity to match skilled business volunteers with schools in the City's neighbouring boroughs. It is recommended that the City Schools access this support to identify Governors who can oversee careers curricula. One route could be a strategic partnership with SGOSS to identify opportunities.

### Using destination data to improve outcomes for young people

The next step is to work with City Academies to ensure work interactions are relevant to the changing nature of London's labour market and to measure and report the impact of work interactions.

The analysis of destination data over the following years will enable the Corporation to assess long term impact. The current measure for destinations is based on the Government's definition that a sustained destination is two terms after leaving school. However, it is important to understand the longer term impact of careers provision in order to plan effective programmes for the future and it is recommended that the destinations be tracked over the years.

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<b>Committee(s)</b> Education Board	<b>Dated:</b> 10 November 2016
<b>Subject:</b> Un-validated Progress Data for City Schools 2016	<b>Public</b>
<b>Report of:</b> Director of Community and Children’s Services	<b>For Information</b>
<b>Author:</b> Mark Emmerson, Education Strategy Director	

**Current position**

1. The un-validated examination and test results for 2016 were reported at the previous Education Board meeting in October.
2. It should be noted that the DfE has not yet validated these figures. Although there could be some slight adjustments, this report provided an outline summary of the results for 2016.
3. Since the publication of these headline figures the DfE have also published their new progress data for schools in their league tables.
4. Independent schools do not have their GCSE figures published in the same way, although all schools have figures for progress and added value from GCSE to A-levels. Un-validated A-level results and progress data has not yet been published and will be reported on at the Education Board meeting in December.

**Recommendation(s)**

Members are asked to note the report.

**Main Report**

**New Key Stage 2 Accountability Data for Maintained Schools – 2016**

**5. Reading Writing and Mathematics**

Primary school pupils took a new set of tests in 2016 which were scored and reported in a different way for the first time. Instead of using Key Stage, student results were ranked on a scale of 80 to 120 where 100 represents national expectation performance. The key accountability measure for Primary schools is how many students met the expected standards in reading, writing and mathematics.

6. The progress data for each element is also now published with comparisons made between the attainment and progress of disadvantaged pupils and those in three broad baseline ability groupings of low, middle and high.

## Final Key Stage 2 Outcomes for Redriff Primary Schools

R,W,M	All %	Dis %
Expected National Ave	52	32
Redriff	63	59

## Progress Data Redriff Primary School

Ability	Low		Middle		High	
	All	Dis	All	Dis	All	Dis
Reading	+6.8	+7.5	+2.9	+2.9	+0.8	+0.3
Writing	+3.0	+2.1	+5.5	+6.0	+5.4	+5.2
Maths	+1.1	-1.2	+0.03	-0.4	-0.6	-0.9

Points to note:

- Strong and significant progress in writing across the more able groups, as well as strong progress with the lower ability groups in reading.
- Areas for further improvement would be progress in maths across all groups. This is not significantly different from the national average, but compared to other aspects of the schools performance shows some capacity for improvement.

## New Key Stage 4 Accountability Data for Maintained Schools – 2016

### Attainment 8

7. Schools get a score based on how well pupils have performed in up to 8 qualifications, which include English, maths, 3 qualifications including sciences, computer science, history, geography and languages, and 3 other additional approved qualifications. The Score equates to GCSE points where a grade C = 50 B=60 A=70.

## Un-validated Attainment 8 Outcomes For City Academies 2016

National Average	CoLA Southwark	CoLA, Islington	City Academy, Hackney
48.2	57.3	54.3	59.0



## Progress 8

Progress 8 tells us how well pupils at this school have progressed between the end of primary school (key stage 2) and the end of secondary school (key stage 4), compared to pupils in other schools who got similar results at the end of primary school. This is based on results in up to 8 qualifications, which include English, maths, 3 qualifications including sciences, computer science, history, geography and languages, and 3 other additional approved qualifications. A figure of 0.5 would mean that on average a school achieved 0.5 of a grade more over 10 subjects than that which would be expected from a statistically average school.

### Un-validated Progress 8 Outcomes For City Academies 2016

National Average	CoLA Southwark	CoLA, Islington	City Academy, Hackney
0	0.16	0.81	1.03
National Ranking	Top 40%	Top 1% (15 <sup>th</sup> )	Top1% (7 <sup>th</sup> )

Points to note:

- Strong performance in the attainment of all academies, significantly exceeding the national average progress 8 score.
- Also, all progress 8 scores are positive with City of London Academy Islington rising to 15<sup>th</sup> in the country and The City Academy Hackney retaining its place in the top 10 for the third year in a row.
- CoLA Southwark are looking to improve their progress score this year with a better aligned curriculum and working closely with TCAH on teaching and learning and specific student intervention strategies.

### Analysis, Scrutiny and Action

8. It is important that lessons are learned from each examination series. School leaders are analysing their results forensically to ensure good practice is shared and any potential weaknesses in performance are addressed.
9. As has been reported in the Education strategy update, scrutiny panels have been organised for all Academies where schools can outline the results of their analysis and demonstrate how improvements can be secured over the next 12 months.
10. Independent and Maintained schools will discuss their targets and plans with the Education Strategy Director in the Spring keeping in touch visit.

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<b>Committee</b> Education Board	<b>Dated:</b> 10 November 2016
<b>Subject:</b> Capital Projects Status Report	<b>Public</b>
<b>Report of:</b> Director of Community and Children's Services	<b>For Information</b>
<b>Author:</b> Mark Emmerson, Education Strategy Director	

## Summary

In response to a request for an organigram of decision making on key capital projects this report provides Members of the Education Board with a draft summary report which attempts to clarify the funding source, project ownership and the processes by which scrutiny, accountability and sign off are managed in each of the current capital projects.

## Recommendation(s)

- Members are asked to note the report and suggest any amendments that may be required to the table to improve the clarity, transparency and simplicity of the information required by the Education Board to exercise its duty of oversight of such projects.

## Main Report

### Background

1. A table is attached which provides information on each capital project undertaken by the City, or in agreement with the City on behalf of its Academies.
2. The table identifies the nature of the project the project owner and the responsibility for project management.
3. In order to examine the financial risk and liability associated with each project there is a defined section which shows the funding source(s), where the control of that funding is exercised, the budget, spend to date and the financial risk the project presents to the funder and or project owner.
4. A section has been included which attempts to define where approvals for the project are sought with a distinction being made between high level strategic project approval and operational decision making and approval of spend within the project budget.
5. The monitoring and oversight of the projects are also identified and the strategic body responsible. The Education Board will receive a report similar to this table which provides opportunities to oversee spend, progress and planned completion dates. In some cases this will be simply for information and other to enable timely interventions to mitigate the risk posed to the City of London Corporation.

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# City of London Academies Trust - Capital Projects Overview



Academy	Galleywall	CoLPAI	CoLAPAI	CoLA HH	CoLASP	CoLASP	CoLAS/Verney Rd	Redriff CoLA
Project Type	Refurbishment	Temporary Site	Main Build	Alterations	Temporary Site	Main Build	Sixth Form	Expansion

## Ownership and Management

Project Owner	CoL	CoL	CoL	CoL	Hackney	Hackney	CoLAS LGB	Redriff LGB
Project Management	CoL Surv	CoL Surv	CoL Surv	CoL Surv	LBH Surv	LBH Surv	Fulkers	LGB Des+Build

## Funding and Budget Control

Funding source	EFA	EFA	EFA	EFA	EFA	EFA	3m EFA .3m CoLAS	Redriff Reserves
Funding and Financial Control	EFA	EFA	EFA	EFA	EFA	EFA	LGB	LGB
Total Budget	£6 Mill	£295 K	£7 Mill	TBC	TBC	£21 Mill	£3.3 Mill	£309 K
Projected Spend	£6 Mill	£295 K	£7 Mill	TBC	TBC	£21 Mill	£3.3 Mill	£233 K
Contingency (EFA 5%)	£300 K	NA	£350 K	TBC	TBC	£1.05 Mill	£400K	NA
Budget Risk	M	H	M	L	M	M	L	H

## Approvals

Education Board Approval Required	Yes	Yes	Yes	Yes	Yes	Yes	No	No
CoLAT Approval required	Yes	Yes	Yes	Yes	Yes	Yes	Jul-16	Apr-16
Project Sub Approval Required	Yes	Yes	Yes	Yes	No	No	No	No

## Monitoring

Project Sub Operational monitoring	Yes	Yes	Yes	Yes	No	No	No	No
Education Board Strategic Monitoring	Yes	Yes	Yes	Yes	Yes	Yes	No	No
CoLAT Strategic Monitoring	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Education Board for Information	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

## Completion

Proposed Completion Date	Sep-18	Sep-17	Sep-19	Sep-17	Sep-17	Sep-19	Aug-18	Sep-16
Completion Risk	L	L	M	M	M	H	L	H

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# Agenda Item 8

<b>Committee</b> Education Board	<b>Dated:</b> 10 November 2016
<b>Subject:</b> Revenue Budgets 2017/2018	<b>Public</b>
<b>Report of:</b> The Chamberlain Director of Community & Children's Services	<b>For Decision</b>
<b>Author:</b> Louise Said, Senior Accountant	

## Summary

This report is the annual submission of the revenue budgets overseen by your Committee. In particular it seeks approval to the provisional revenue budget for 2017/18, for subsequent submission to the Finance Committee. The budgets have been prepared within the resources allocated to the Director and although delegated to the Director, a detailed breakdown of the budget will be presented to this Committee in January 2017 similar to the process adopted in the last two years for the Board to have an oversight of expenditure.

<b>Summary Of Table 1</b>	<b>Latest Approved Budget 2016/17 £'000</b>	<b>Original Budget 2017/18 £'000</b>	<b>Movement £'000</b>
Expenditure	1,025	1,300	275
Total Net Expenditure	1,025	1,300	275

Overall, the 2017/18 provisional revenue budget totals £1.3m, an increase of £275,000 when compared with the Latest Approved Budget for 2016/17. The variance relates to increased funding in 2017/18 of £300k to cover additional Academies offset by £25k expenditure funded from the previous years underspend which is not included in 2017/18.

## Recommendations

The Committee is requested to:

- review the provisional 2017/18 revenue budget to ensure that it reflects the Committee's objectives and, if so, approve the budget for submission to the Finance Committee;
- authorise the Chamberlain to revise these budgets to allow for further implications arising from the agreement by this Committee of specific allocations of funding to Academies and Central Support Services;

## **Main Report**

### **Introduction**

1. The Education Board is responsible for reviewing the strategy and making recommendations to Committees and the Court as appropriate on the delivery of the City Corporations vision and strategic objectives in this area. The Board will also have responsibility for distributing funds allocated to it for educational purposes. In addition it will be responsible for the City academy schools and the City Corporations role as a school sponsor.
2. This report sets out the proposed revenue budgets for 2017/18. The revenue budget management arrangements are to:
  - Provide a clear distinction between local risk, and central risk.
  - Place responsibility for budgetary control on departmental Chief Officers
  - Apply a cash limit policy to Chief Officers' budgets
3. The budget has been analysed by service expenditure and compared with the latest approved budget for the current year.
4. The report also compares the current year's budget with the forecast outturn.

### **Education Strategy 2016-2019 – Strategic Objectives**

The Education Strategy established three Strategic objectives, namely:

- To ensure that the City Corporation's outstanding cultural and historical resources enrich the creative experience of London's learners
- To ensure that all existing education providers are deemed 'outstanding' within three years and that there is continued development of excellent further, adult and higher education opportunities. Any new school, academy or other providers will be expected to be judged 'outstanding' within three years of joining the City Corporation's education portfolio.
- To ensure that young Londoners in the City's schools and beyond have access to the information, advice and experiences that will help them progress into fulfilling careers.

### **Proposed Revenue Budget for 2017/18**

5. The proposed Revenue Budget for 2017/18 is shown in Table 2 analysed between:
  - Local Risk budgets – these are budgets deemed to be largely within the Chief Officer's control.
  - Central Risk budgets – these are budgets comprising specific items where a Chief Officer manages the underlying service, but where the eventual financial outturn can be strongly influenced by external factors outside of his/her control or are budgets of a corporate nature (e.g. interest on balances and rent incomes from investment properties).



6. The provisional 2017/18 budgets, under the control of the Director of Community & Children's Services being presented to your Committee, have been prepared in accordance with guidelines agreed by the Policy and Resources and Finance Committees.

TABLE 2 COMMUNITY & CHILDREN'S SERVICES SUMMARY – CITY'S CASH						
Analysis of Service Expenditure	Local or Central Risk	Actual 2015-16 £'000	Latest Approved Budget 2016-17 £'000	Original Budget 2017-18 £'000	Movement 2016-17 to 2017-18 £'000	Para Ref
<b>EXPENDITURE</b>						
Employees	L	144	151	227	76	
Supplies and Services	L	251	294	273	(21)	
Academy funding	C	630	580	800	220	
<b>TOTAL NET EXPENDITURE</b>		<b>1,025</b>	<b>1,025</b>	<b>1,300</b>	<b>275</b>	<b>7</b>

7. The variance relates to increased funding of £300k to cover additional Academies offset by £25k expenditure funded from the previous years underspend which is included within the 2016/17 Latest approved budget but not included in the 2017/18 budget.

#### **Potential Further Budget Developments**

9. The provisional nature of the 2017/18 revenue budget recognises that further revisions may be required, including in relation to:
- Agreement of the specific allocation of grants to Academies and the allocation of funding to support services with the £1.3m 2017/18 budget.

#### **Revenue Budget 2016/17**

10. The forecast outturn for the current year is inline with the Latest Approved Budget of £1,025k

#### **Movement between the 2016/17 Original and 2016/17 Latest Approved Budget**

11. The 2016/17 original budget totalled £1m whereas the Latest Approved Budget for 2016/17 is £1,025k. The increase relates to £25k carried forward from the Director's underspend in 2015/16.

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